



Bramber Bakehouse provides women with the confidence, knowledge and skills for a positive future. Our baking, wellbeing and life skills programmes are designed to support women who've experienced abuse, exploitation or displacement.

Kitchen Support Volunteer (Baking & Wellbeing Programme)

We are looking for kind and caring volunteers to assist in supporting the team with our eight-week baking programme, supporting and empowering women who've experienced displacement, abuse, or exploitation.

Title: Kitchen Support Volunteer (Baking & Wellbeing Programme)

Commitment: 7 hours per week (9:00am – 4:00pm) on Mondays during term dates

2027 Programme Schedule & Key Dates:

- Spring: Monday 22 February – Monday 19 April (No session 29 March – Easter)
- Summer: Monday 24 May – Monday 19 July (No session 31 May – Bank Holiday)
- Autumn: Monday 27 September – Monday 22 November (No session 25 October – Half Term)

Info Session: Tuesday 13 October 2026, 1:30 – 2.30pm (optional)

Training: Online Volunteer Training: Monday, 11 January 2027 (Afternoon)

Interviews: Monday 7 December 2026 or Tuesday 8 December 2026 (Online)

Location: Central Brighton

Salary: This is a voluntary position. We offer training, supervision support, reasonable travel expenses, and a communal lunch on programme days.

Reporting to: Programme Lead

How to Apply

- Read the Role Description below
- Complete our short volunteer application form at [vacancies](#)
- Complete our optional online equal opportunities monitoring form. The information on this form will be treated as confidential and used for statistical purposes only. The form will not be treated as part of your application.
- If you have any questions, please email recruitment@bramberbakehouse.co.uk

Role Description

Key responsibilities

Washing Up & Dishwasher Management

- Hand- wash all crockery and baking equipment before sanitising in the dishwasher.
- Monitor dishwasher timing and ensure it is not used in reflective/quiet sessions.

Setup & Clean-Up

- Strictly follow the setup and clean-up checklists provided by the Programme Lead and venue.
- Help set up the baking stations and breakfast/lunch stations based on session needs.
- Support the physical setup at the start of the day and full cleanup at the end.
- Empty and take out general rubbish and recycling bins when needed and at the end of the shift.

Hospitality & Refreshments

- Welcome participants upon arrival and during breaks by preparing and serving tea, coffee, and water. When timing permits and it aligns with a participant's individual comfort or needs, support them in making their own drinks to encourage choice and independence.
- Provide a warm, friendly, and non-judgmental environment for all women attending the programme.

Session & Team Support

- Help prepare basic equipment and ingredients for each session as guided by the baking facilitator and/or baking volunteers.
- Work collaboratively with the team to ensure workshops run smoothly and support participants who need extra assistance.
- Reflect on sessions with the team and contribute any observations.

Skills, attributes and experience

Desirable criteria

- Experience working with women survivors
- Knowledge of a variety of bakery skills

Person attributes

- Gender Requirement: Female only (Occupational Requirement under the Equality Act for roles directly supporting women survivors of trauma).
- Attributes: Kind, caring, reliable, and aligned with Bramber Bakehouse's mission to empower women.
- Skills: Good communication skills and the ability to work positively as part of a team.
- Commitment: Available for the full 8-week programme duration and able to attend mandatory pre-programme training.
- Physical & Practical Demands: This is an active, dynamic role requiring candidates to be on their feet for extended periods throughout workshop sessions; regular breaks are structured into the day.
- Safeguarding: This role requires a satisfactory basic DBS check*.

*All roles directly supporting women survivors will require a DBS check and mandatory training session about the programme and volunteering at Bramber Bakehouse.