

Fundraising Trustee Recruitment Pack

Introduction

Thank you for taking the time to find out more about joining the Board of Trustees at Bramber Bakehouse. We are a charity working alongside women who've experienced abuse, exploitation and displacement. We want women to have a healthy, meaningful life, despite their past circumstances.

Over the next three years we plan to enhance our fundraising and finance abilities, enabling us to become more sustainable and grow our service delivery, meeting a demand for women in need to access safe, trauma-informed support and care.

None of this would be possible without the input and support of a skilled and engaged Board of Trustees. In order to support our plans, we are looking for a highly-skilled fundraising expert to join us as a trustee to support us in our mission.

If that's you, I hope you feel inspired to join us!

Frances Duncan

Chair of the Board of Trustees



About Us

Vision

We want women to have a healthy, meaningful life..

Mission

Bramber Bakehouse provides women with the confidence, knowledge and skills for a positive future.

Values

Empowerment – we empower women to lead safe, purposeful, independent lives.

Community – we bring women together to build community and experience belonging.

Equity – we promote equity, challenge inequality and drive change.

Our Three Year Strategy

We're completing our three-year strategic plan, ensuring as many women as possible can access our services, leading to healthy, meaningful lives.

Operational Excellence

We are continuing to develop and deliver effective, trauma-informed programmes focused on baking, wellbeing and life skills, creating pathways to independence for women who've experienced abuse, exploitation and displacement.

Sustainability

We are looking for new ways to generate income, creating a healthy, stable future for the charity to thrive. Alongside this, we are continuing to build a strong community of trusted partners.

Growth

We are looking to identify a safe, convenient location to establish a permanent hub working towards a social enterprise model. As a result, we'll support more women than ever before with new opportunities to learn, build community and step into a positive future.



Fundraising Trustee Role Description

The Board of Trustees meet six times a year: four early-evening meetings and two weekend away-days, based in Brighton.

Trustees are given a full induction, receive training opportunities and can claim reasonable expenses to enable them to carry out their duties.

The Role of the Fundraising Trustee

As a Fundraising Trustee, you will play a key role in supporting the financial health and sustainability of Bramber Bakehouse.

This position involves helping to shape and oversee the charity's fundraising strategy, identifying opportunities for income generation, and championing a culture of giving. You will use your skills, experience, and networks to support fundraising efforts, whether through individual giving, grant applications, events, or partnerships. While you won't be expected to fundraise alone, your leadership and advocacy will be instrumental in inspiring others and ensuring that fundraising aligns with the charity's mission and values.

Main Tasks

- Reflect the organisation's vision and values, strategy and policies
- Work closely with the board to formulate and review the strategic aims of the organisation
- Ensure the policy and practices of the organisation are in keeping with its aims
- Ensure that the organisation functions within the legal and financial requirements of a charity and company limited by guarantee
- Use resources effectively and efficiently
- Ensure best practice is developed and applied
- Monitor and evaluate the performance of the organisation
- Take part in training sessions
- Contribute specific skills, interests and contacts
- Fulfil other duties as required from time to time by the Board of Trustees

Skills, attributes and experience

- Commitment to the organisation's mission and values, and the needs of female survivors
- Experience in fundraising (e.g. individual giving, grants, events, or corporate partnerships)
- Strategic thinking and ability to contribute to fundraising plans
- Strong communication and interpersonal skills
- Confidence in networking and building relationships
- Willingness to use personal and professional contacts to support the charity (desirable)
- Team player who collaborates well with trustees, staff, and volunteers
- Understanding of charity governance and fundraising regulations
- Enthusiasm and willingness to actively support fundraising activities
- Willingness to speak one's mind and listen to others
- Sound, independent judgement
- Willingness to devote the necessary time and effort
- Understanding and acceptance of the legal duties, responsibilities and liabilities of Trusteeship

Our commitment to equity, diversity and inclusion

We aim to achieve equity, diversity and inclusion at every level of our workforce. We believe organisational diversity matters and we will be more accountable and better able to assess the needs of the women we support if we have a good range of perspectives within our team.

How to Apply

To apply for this role, please complete our [online application form](#).

If you have any questions, please email recruitment@bramberbakehouse.co.uk