



Bramber Bakehouse provides women with the confidence, knowledge and skills for a positive future. Our baking, wellbeing and life skills programmes are designed to support women who've experienced abuse, exploitation or displacement.

Assistant Baking Volunteer Role Description

We are looking for kind and caring volunteers to assist in supporting the team with our eight-week baking programme, supporting and empowering women who've experienced displacement, abuse, or exploitation.

Title: Assistant Baking Volunteer

Commitment: 7 hours per week (9am to 4 pm) on Mondays, during programme dates below

Spring Programme - Mondays 3rd March - 28th April 2025
(no session 21st April)

Summer Programme - Mondays 2nd June - 21st July 2025

Autumn Programme - Mondays 29th September - 24th November 2025
(no session 28th October)

Training Date Online Volunteer Training - Monday 4th February 2025 (afternoon)

Interview Dates Tuesday 21st January 2025 & Monday 27th January 2025

Location: Central Brighton

Salary: This is a voluntary position. We offer training, supervision support, reasonable travel expenses, and a communal lunch on programme days.

Reporting to: Programme Coordinator

PO BOX 3197
Eastbourne
BN21 3NW

Role Description

Key responsibilities

- Assist and support the Programme Coordinator with the Bramber Bakehouse baking programme.
- Work collaboratively with a small team to ensure the workshop delivery runs smoothly, including practical support for students needing this during the baking workshops.
- Prepare equipment and ingredients for each baking session and help with washing up.
- Support in the physical set-up and clean-up of each workshop.
- Provide a friendly, warm environment to each woman attending the Bramber Bakehouse programme.
- Participate in the baking activities.
- During the post session debrief meeting, reflect on each session and contribute suggestions and observations to the Programme Coordinator or other staff members.

Skills, attributes and experience

Desirable criteria

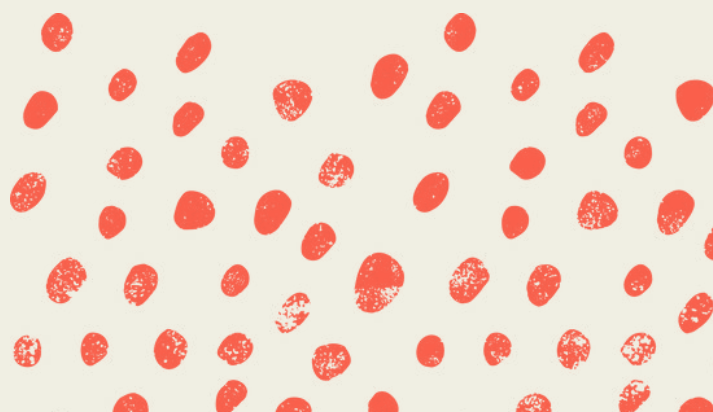
- Experience working with women survivors
- Knowledge of a variety of bakery skills

Person attributes

- Female*
- Able to work positively with team members and other women.
- Available to commit to the eight weeks of the programme dates.
- Good listening and communication skills.
- Committed to Bramber Bakehouses' values and mission.
- Broadly in sympathy with the aims and ethos of the charity.
- Passionate about supporting and empowering women.
- Able to attend mandatory training before the programme start date**

*Due to the sensitive nature of our programmes, we only accept female applications for all roles directly supporting women survivors.

**All roles directly supporting women survivors will require a DBS check and mandatory training session about the programme and volunteering at Bramber Bakehouse.



Our commitment to equity, diversity and inclusion

We aim to achieve equity, diversity and inclusion at every level of our workforce. As a result, we're prioritising applicants with lived experience of gender-based violence, displacement, exploitation or racism. We believe organisational diversity matters and we will be more accountable and better able to assess the needs of the women we support if we have a good range of perspectives within our team.

All applicants and employees receive equal and fair treatment, regardless of age, race, religion, sexual orientation, disability or nationality. Please let us know if you require any reasonable adjustments to enable you to perform at your best during the recruiting process and following appointment.

How to Apply

To apply for this role, please complete our online application form at <https://bramberbakehouse.co.uk/vacancies/>. If you have any questions, please email recruitment@bramberbakehouse.co.uk

Applications close on Friday 17th January 2025.